



fellowship

CAMP & CONFERENCE CENTER
www.campfellowship.org

Application to Serve Alcohol

Date of Event: _____ Time of Event: _____

of guests expected _____ Arrival/Departure Times: _____

Applicant's Name: _____

Organization's Name: _____

Phone: _____ Email: _____

Authorized representative (if event sponsor is an organization):

Type of event:

Type of alcohol to be served: (only beer and wine permitted)

Arrangements for serving non-alcoholic beverages:

Means to prevent consumption of alcohol by minors:

Additional security measures and means for prevention of overconsumption:



Alcohol Service Policy

Any individual or group (the “event sponsor”) interested in serving alcohol during a rental of the Fellowship Camp and Conference Center property or facilities (the “Camp premises”) **must review and sign this policy.** Moreover, all provisions of contract and rental policies will remain in effect, in addition to this alcohol policy.

Submission of a signed copy of this policy serves as an application for consideration of alcohol service for the event of the “event sponsor.” Final approval must be granted by the Executive Director of Camping Ministries of the Carolinas, Inc. before the event sponsor is cleared for alcohol service during their event at Fellowship Camp and Conference Center. Once approved, the event sponsor agrees to execute in good faith all elements of this policy and other contract and rental policies per this agreement.

1. The **event sponsor** agrees to abide by all federal laws, the laws of the state of South Carolina, ordinances of Laurens County, and rules, regulations and policies of the Fellowship Camp and Conference Center.
2. The event sponsor assumes *full* responsibility for verifying age (21 years or over) of guests to be served, refusing to serve the impaired or intoxicated, and for also providing non-alcoholic beverages in an equally attractive manner.
3. Groups of 45 people or more must have a licensed server (bartender) present at all times, and all serving must be exclusively under his or her control. The server(s) shall, at no time during the event, consume alcohol. (It is recommended that event sponsor contract with a licensed caterer carrying host liquor insurance coverage.)
4. The event sponsors will exercise good judgment at all times, and provide supervision to insure the safety of guests and Fellowship Camp and Conference Center Staff. Event sponsors and server(s) will insure that service of all alcoholic beverages be concluded at least 75 minutes prior to the scheduled end of the event.
5. Potentially hazardous activities will be prohibited if alcohol is present on the camp premises. The event sponsor will assume responsibility for prohibiting these activities. Use of the swimming area is explicitly prohibited if alcohol is in use. Vehicular use shall be restricted during the event.
6. The event sponsor agrees to abide by all stated policies regarding alcohol use, to assume all responsibility for verifying the age of persons consuming alcohol, to release Fellowship Camp and Conference Center, its directors, officers, employees, volunteers, agents, successors, and assigns (collectively, Fellowship’s “representatives”) and Camping Ministries of the Carolinas, Inc. from any and all liability, and to waive any and all claims for injury, loss, or damage, including attorneys’ fees, which are in any way connected with the event sponsor’s use of the Camp premises (a “Claim”).

X _____
(Signature of event sponsor)

7. The event sponsor will provide a copy of the certificate of insurance coverage for this event providing at least \$1,000,000 in liability coverage that names Fellowship Camp and Conference Center and TCamping Ministries of the Carolinas, Inc. as “additional insureds” at least two weeks prior to the use of camp premises. This policy may be available as an extension on a homeowner’s policy. Alternatively, a special events policy that includes alcohol service coverage is available from an insurance agent.
8. All alcohol and containers must be disposed of in containers provided for the disposal of refuse immediately upon the conclusion of the event.
9. The presence of alcohol will be limited to the areas and facilities named in the rental contract. Serving of alcohol is limited to a single designated serving area, and is not permitted in or from the main kitchen.
10. No group alcohol service will be allowed at any time during which Fellowship Camp and Conference Center is hosting youth programs. It is the responsibility of the event sponsor to confirm with the facility that no youth groups have booked other areas of the camp premises. Event sponsors are encouraged to consider exclusive use booking of the facilities if this is a concern.
11. The event sponsor agrees to pay a ***non-refundable alcohol service application fee*** of \$250 ***in addition*** to other standard deposits or rental fees.
12. The event sponsor will indemnify and reimburse Fellowship Camp and Conference Center and its representatives for any claim, including, but not limited to any claim resulting from the event sponsor’s violation of any federal, state, or local laws. The event sponsor also agrees to reimburse the camp for any cleaning costs in excess of the alcohol service application fee for cleaning resulting from the service of alcohol.
13. The Executive Committee of Camping Ministries of the Carolinas, Inc. and Camp Staff reserve the right to further restrict use and consumption of alcohol during an event growing from this policy. *The on-site staff of Fellowship Camp & Conference Center will have the authority to enforce this policy as needed.* **The enforcement or lack of enforcement of this policy by Fellowship Camp and Conference Center or its representatives will in no way impact or diminish the event sponsor’s full responsibility, release and waiver of liability and claims, and agreement to indemnify and hold harmless Fellowship Camp and Conference Center and its representatives as provided in the other paragraphs of this policy.**
14. Failure to abide by these policies will be considered a breach of contract resulting in immediate termination of all rental rights and forfeiture of all fees and security deposits. Additionally, the event sponsor will be required to end the event immediately and vacate the premises after clean up. Furthermore, event sponsor may be prohibited from any future rentals.

Approval

The camp administration will review all applications for approval, and will grant rental permission contingent upon the number of individuals attending, and the type of event. The camp administration reserves the right to request references for groups requesting such use.

X _____
 (Signature of event sponsor)

I HAVE READ THIS APPLICATION TO SERVE ALCOHOL AND ALCOHOL POLICY, I UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND I AM SIGNING IT VOLUNTARILY. IF I AM SIGNING ON BEHALF OF AN ORGANIZATION, I WARRANT THAT I AM DULY AUTHORIZED TO SIGN THIS APPLICATION TO SERVE ALCOHOL AND ALCOHOL POLICY ON BEHALF OF THAT ORGANIZATION.

Signature

Printed Name

Date

Name of Organization (if applicable)

Title of Individual Signing (if applicable)

Best Practices

Event Sponsors serving alcohol during events are encouraged to follow these best practices:

1. Communicate with local law enforcement to insure compliance with open container, security requirements and other local ordinances.
2. Identify individuals who are of legal drinking age by checking IDs and providing a bracelet, hand stamp, or other means of identifying them to servers.
3. Prohibit individuals who are under the age of 21 from congregating in service areas. Serve non-alcoholic drinks in a clearly distinguishable area.
4. Do not permit individuals who are under the age of 21 to serve, deliver, stock, or tap alcoholic beverages.
5. Do not permit unlimited service. Identify a way to limit consumption by guests to avoid over-serving.
6. All alcoholic beverages are to be dispensed in plastic cups or aluminum cans. No glass bottles permitted.
7. Post a sign at the service area:

No Person Born After
DAY, MONTH, YEAR
May Consume or Possess Alcoholic Beverages

Please return this application form and applicable deposits to :

Fellowship Camp and Conference Center
457 Camp Fellowship Road
Waterloo, SC 29384
info@campfellowship.org
864-998-3400

X _____
(Signature of event sponsor)